

PRIVACY NOTICE

IPSAA Holdings Private Limited

This Privacy Notice explains how IPSAA Holdings Private Limited (“We”) collects, uses, and protects the personal data of your child and yourself in compliance with the Digital Personal Data Protection Act, 2023.

1. Personal Data We Collect

Child Information	Name, date of birth, age, gender, photograph, medical history, allergies, dietary requirements, vaccination records
Parent Information	Name, contact details (phone, email, address), identity proof (for verification), emergency contacts, employer details (if applicable)
Billing Information	Payment details, invoice records, fee payment history

2. How We Use Your Data

We process your personal data for the following specific purposes:

- To provide childcare and daycare services
- To ensure the safety and well-being of your child (including tracking location and behavior monitoring within our premises)
- To communicate with you regarding your child’s activities, health, and development
- To contact you in case of emergencies
- For billing and payment processing

3. How Long We Keep Your Data

We will retain your personal data for a minimum of 1 year after the end of your childcare agreement with us, or longer if required by law. We will notify you 48 hours before erasing your data.

4. Your Rights

You have the following rights regarding your personal data:

- Access and obtain a copy of your data
- Correct inaccurate data
- Request erasure of data (subject to legal obligations)
- Withdraw consent at any time
- Nominate a representative to exercise your rights

5. How to Exercise Your Rights or File Complaints

Data Protection Officer	Email: dpo@ipsaa.in
Website	www.ipsaa.in/privacy
Grievance Redressal	We will resolve complaints within 90 days. Please submit via email or written request.
Data Protection Board	In case of non-compliance, you may file a complaint with the Data Protection Board of India.

6. Data Security

We implement appropriate technical and organizational security measures including encryption, access controls, and regular monitoring to protect your data from unauthorized access, loss, or breach.

7. Data Breach Notification

In the event of a data breach affecting your personal data, we will notify you promptly with details of the breach, its impact, and measures we are taking to address it.

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